

**Committee Meeting Tuesday 20th August, 2024 @ 7.15 pm**

**Venue**: Community Room, Tesco Extra, Westwood Cross, CT10 2QJ

**Committee & extended volunteers:** Chair: Julie Neaves; Vice Chair:Simon Clayton, Ladies Captain: Joanne Kemp, Treasurer: Simon Cowdery; Safeguarding & Welfare: Ade Neaves; Membership Secretary: Jo Holl; Communications: Jon Holl; Men’s Captain: Andy Stevens,

Website Manager: Phil Stevens; Kit Manager: Andy Jones; Marshal Secretary: Anna Harrison; Social media support: Sam Hastie.

**Guests:** Kevin McQuaid, Gary Gillatt: Coaches and Juniors Reps.

**Apologies Received From:**  Club secretary: Julie Williams; Coach & Juniors rep: Ian Lockyer and Social Secretary: Janice Lee Miller

**Meeting Minutes**

1. Welcome and opening comments - Julie N

* Julie opened the meeting at 7:20 and asked everyone present to briefly introduce themselves.

1. Review of actions

* Apart from the rolling agenda item for inviting 2 members to the committee meetings, all other previous actions have now been closed and addressed below.

1. Harbour Wall-banger review – feedback from call with Sporting Events – Anna, Jon

* Ana, Julie W and Jon met with Barry on 02 Aug, and received today the financial information which had positive feedback. Profit for the club was approx £700, and it is hoped that next year we will get a higher turnout to increase this financial contribution.
* It was observed that we had more families entering the beach towards the end of the Wallbanger, therefore consideration will be made towards an earlier start taking into account tide times.
* Alan Green event has been renamed to Thanet Coastal, and the future event will have a cut off time. Alternative start point is being looked at and to include toilet facilities. Entries will open later in August with an expression of interest open now.   
  ACTION – discussion about a club award with Alan Green name.
* Monthly 30-minute status updates are being held with Barry with the next one scheduled on 06 September.

1. Juniors – cross check of members, how to promote, what investment would be valued?

* Junior numbers have been low since the pandemic. A challenge to families is the cost, therefore it was agreed that all fees will be dropped for the Juniors to encourage membership, and this will be reassessed at the AGM.
* A name change to Thanet Junior Runners affiliated with TRAC was agreed, as the word “road” in the name is misleading as the junior runs are not held on roads and parents searching for clubs may not find us as easily.
* Use of the Runtogether App was agreed to be used for Juniors.   
  ACTION – Jon will speak to EA to see if other clubs with juniors use the app, get some guidance on its use in a junior setting, and to see if the name change has any impact on insurance.
* More advertising is needed to schools, especially with it being free for the rest of this season and it may encourage low-income families who are searching for low-cost activities for their children. The club needs to find out how schools are structured so that PE leads can be approached to advertise the club to their pupils. The possible use of flyers on car windscreens was discussed.
* Consideration was made to take a group of juniors to Margate Junior parkrun in their club tops to attract new members.
* At a future committee meeting, a discussion will be held about the consideration of 16-18 year olds joining our adult Monday Club runs, instead of this age group running alone in the streets.
* Funding from Nation Lottery Community Funds was discussed as this could provide club funds for items like lightening and toilets. Ramsgate schools could be prioritised as it was believed Ramsgate Town Council may have funding to encourage sports.
* There was a concern that cross-country for juniors is London based and not Kent based, therefore this activity can involve a 3-hour journey for their children to attend a London event, therefore this activity is not encouraged.
* There are 15-17 year old children who want to compete and there is the challenge of the club to give them a place where they can grow and not move to other clubs. Once one child in a group moves to another club, it encourages the rest of the group to move as children want to stay with their friends. If a pathway was visible where the younger runners can see that the club can help them become competitive as they get older, they are more likely to be attracted to the club.

1. Free Mental Health First Aid Training

* TDC have some funding for mental first aider training. Are we interested? ACTION - Ade and Kirsty will look at this. We must not say yes and then pull out as we did last time.

1. EA Regional Volunteer Awards Invite

* Will be held near Horley on 25 September. Ade has agreed to attend, and we can take a total of 4 representatives.  
  ACTION – identify 3 more representatives to join Ade.

1. Run Leader Training – Chris Brown

* Chris has been running a few years and his wife completed C25K and is runner of the month, Chris will run a variety of sessions on different days of the week. Club will pay for his course. This should be the last funded course of this financial year.

1. Plans for Alan Green race

* See Item 3 above

1. Gazebo choices and next steps

* 3 options from Sunleisure were presented, and the Protex 40 model was selected as the mid-range option. It was felt the top-range model whilst only being £100 extra (£1,212 instead of £1,313 including VAT), the extra 14kg of weight was considered significant on some of the cross-country events.   
  ACTION – a revised quote to include panels on all four sides so it can be used as a changing room and will protect it in the even of strong winds.

1. Website & email development

* A discussion was held about the current website and members were asked what improvements they would like to see.
* ACTION – Andy, Phil, Jon and Jo H to meet to discuss further.

1. AOB

* Cross-Country and Kent Fitness League was discussed, and a list of last year entrances and a list of EA members was sent to Jo K.   
  ACTION – Jo K will send a communication to Jon for publication on FB, to encourage runners who have not participated in these events before and highlight some reasons why members should consider giving it a try, and to emphasise that it is possible to just attend the local events if desired.

Meeting closed at 21:22.

Note - Future agenda items:

* Kit stock list

[**APPENDIX:**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) Open and recently closed actions and decisions

|  |  |  |  |
| --- | --- | --- | --- |
| [**ACTION**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) | [**BY WHOM**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) | [**BY WHEN**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) | [**COMMENTS**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) |
| Invite two members to committee meeting  Add reward and recognition as standing item | Julie W | Standing item | Next meeting to include all members will be October |
| Check list of juniors who are members and remind all attending training sessions to renew membership. | Ian | Closed | See comments above |
| Harbour Wallbanger learnings   * Anna to write up notes * Julie W to set up meeting | Anna, Julie W | Closed | See comments above |
| Gazebo choice - will look at the website to explore options and will feedback to committee before the next meeting. | Andy J | Closed | See comments above |
| Communicate decision on run leader and investigate how club can pay | Julie N | Closed | Asmaa and Adam will pay themselves and claim back by club treasurer |
| Consider future needs for website and email and bring topic to committee for discussion | Phil | Closed | See comments above |