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**Committee Meeting Tuesday 17th December, 2024 @ 7.15 pm**

**Venue**: Community room, Tesco Extra, Westwood Cross, CT10 2QJ

**Committee & extended volunteers:** Chair: Julie Neaves; Treasurer: Simon Cowdery; Secretary: Julie Williams, Ladies Captain: Joanne Kemp, Men’s Captain: Andy Stevens, Safeguarding & Welfare: Ade Neaves, Marshal Secretary: Anna Harrison. Membership Secretary: Jo Holl;: Jon Holl

**Guests:** Tamasin Drumm

**Apologies Received From:** Social media support: Asha Stokes; Sam Hastie, Website Manager: Phil Stevens; Kit manager Andy Jones, Kirsty McMahon, Coach, Juniors Rep: Gary Gillatt

**Minutes**

1. Welcome and opening remarks - Julie N

Julie welcomed everyone, particularly Tamasin who joined us as a guest. Julie reminded everyone that the meeting works best if everyone can listen to each other and only have one conversation.

2. Action review - Julie W

**Kit update** – regarding kit celebrating the 2024 Club of the year regional award, Simon will order the badges (200), which when available will be given to members. The committee agreed that T-shirts would be complex with considering different sizes and preferences.

The committee would like the buff to be explored further as thought this would be welcome to all runners and would be one size. **Action: Andy J.**

**TRAC business card** – Jon has spoken to a supplier. The plan would be to use the QR code to a welcome page on the website (e.g. with link to a video of the club running) and arrange a QR code with the TRAC logo in the middle. **Action: Jon** will speak to Phil about suitable content for the landing page. To be completed by the next committee meeting.

**Consent form for juniors** – this is completed when juniors join TRAC. Jo H will share the juniors members list with Julie W for Gary to review and see if anyone is missing**. Jo H, Julie W, Gary** to complete by end January,

3. Review of Coastal 5 & 10 mile race – Anna, All

Coastal 5 and 10 mile was another good race and learning in our new partnership with SE UK.

* There was a last minute course change which caused some challenges. It would have been good to have a map visible at the race HQ to clarify.
* The course change caused some problems for the runners and marshals. Needed more space for the 5 and the 10 mile runners to pass.
* There was also feedback from the marshals that some points would have benefitted from two marshals rather than one in some places.
* Ideally, we would like Barry to be identifiable as the Race Director, people otherwise come up to TRAC members with race questions.
* The guidance about use of a buggy wasn’t clear and would recommend buggies aren’t allowed in future races as tricky on the course.
* We received feedback from a member that they had not enjoyed the race this year, citing the route change, limited support for the 10 mile runners and limited availability of refreshments at the end.
* We would like to see feedback from the event from participants – will ask for SE UK to share their survey feedback, when we next meet.
* For the future, we would ensure that we cascade facebook posts to local groups such as Thanet events.

One area for us to tighten up on are our points of contact with SE UK.

Anna will continue to organise meetings with Barry and Emily and liaise as marshal secretary to partner on race arrangements. Julie N will join to represent the club on the business partnership. Emails will copy in Anna, Julie N and Julie W.

Next step: Anna will share feedback, agree next meeting date to discuss the partnership and how to set up 2025 well together.

4. Club presence & Communication about events – Anna, Tamasin

Tamasin shared that frequently she sees news of members participating in races together and asked if there are options to share plans ahead of time to enable others to consider joining. We discussed how this needs support from members and would take a lot of work to organise. Maybe this could be done via website, or Strava? We discussed that we could amend and merge the facebook cross country which is currently separated for men and women and leave one facebook channel for more general information sharing and member chat. It was noted that any channel will need a volunteer to be admin and oversee. We will also not modify the XC facebook until this XC season is completed. **Action: Jon** – will lay out a plan of how it could be accomplished.

5. Race plans for 2025 – All

SE UK have proposed 6th April Kent Coastal Half Marathon. It was noted that the London Landmarks half marathon is the same date which could impact marshal availability. If it could be moved to March that would work better.

For Harbour Wallbanger, the initial date proposed was 21 June pm, but it cannot be an afternoon race due to people on beach. A date with a low tide at ~ 11am is needed. We also need to agree the date with the Pavillion on the date. Sunday morning is best. Sunday 1st June might be an options (11.13 low tide).

Thanet Coastal 10 & 5 mile – 7th December – Committee agree to this being confirmed.

6. Minnis XC readiness – Julie Williams

Weare still awaiting the Thanet District Council land hire permission to be completed, but post meeting note – they sent through an invoice for the payment, so this will be in place.

Anna and Julie W will work together on the details for the marshals. The committee agreed to fund vouchers for refreshments and for spot prizes for the participants.

Jon reminded us that when we check the course and set up signs, we need to check the dykes for any sharp objects that could cause injury.

7. Summer Relays – agree strategy (numbers and approach to invite/select) – All

Aiden from Ashford & District has continued to detail out plans and costs for the series of 5 races. Worst case the cost is estimated to be £5 per head per race, but this is likely to come down. Based on numbers from TRAC participating in 2022, the Committee agreed to confirm that we can commit to a team of 50 and we will discuss funding (committee/individual/mix) and selection strategy at a later date. Julie W will confirm to the relays group that we are willing to commit.

A key need will be a race director for the Minnis Bay relay, we will call for interest amongst the members via newsletter.

8. Plan for next meetings:

January (Julie W away) – **Jon** to cover newsletter and runner of the month.

Next meeting 21 January at Tesco Community room. **Jo Kemp** will do the minutes.

Open Meeting – February – **Julie W** to check availability of Bradstow Mill.

Awards evening – **Andy S** will check availability Racing Greyhound– 18 March.

9. Club Champs 2025 races – Andy S, Jo K

The list has been published and contains some different races to the last couple of years, some closer to home and some longer distances.

Julie W will flag it in the newsletter.

AOB

* Life time members and communication (Anna). The lifetime members haven’t been on our comms list unless they re-enrol each year. Andy S will send the current list to Jo to ensure they are on the email list..
* Jon – has a contact from Thanet Earth who may be a source of funds for the juniors.
* Use of old medals (Julie W). Pete Health has many old medals from previous races that would be good not to end up in scrap. Barry H knows someone who can recycle them.
* Jon has shared his intent to stand down from the committee after being a member for 7 years. He will step down from end of financial year, and post will be up for election at AGM in May.
* Janice and Janet will also stand down from their roles a social secretaries after 3 years of support.

The committee are VERY grateful for all the commitment and support from Jon, Janice and Janet over the years. They have all done so much for the club.

* Jo Holl – Gained agreement from the committee that if people want to join TRAC over the coming months, it is £20, and they may prefer to wait for the renewal of annual membership in April.

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* Website update from Phil - the new website should be up and running before 1st April (membership time). Current events are now on the website banner. There are 4 pages on this. If anyone wants anything advertised then please let Phil know.

[**APPENDIX:**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) Open actions and decisions

| [**ACTION**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) | [**BY WHOM**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) | [**BY WHEN**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) | [**COMMENTS**](https://maps.google.co.uk/maps/ms?oe=utf-8&client=firefox-a&ie=UTF8&hl=en&t=h&msa=0&msid=105879619365143952182.000472e993d2fc564c477&ll=51.293405,1.044087&spn=0.016612,0.038238&z=15) |
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| Invite two members to committee meeting  Add reward and recognition as standing item | Julie W | Standing item |  |
| Kit to celebrate EA award – continue to explore buffs | Andy | January |  |
| Propose a design for TRAC business card | Jon | January | Ongoing |
| Check all juniors are now members and have agreed consent forms | Gary | January |  |
| Lay out options for how members could share plans for attending races. | Jon | January |  |
| Agree date and venue for February open meeting | Julie W | January |  |
| Book Racing Greyhound for awards evening in March | Andy S | January |  |
| Solicit input from members for wording for motivational signage for races. | Anna and social media team | Early 2025 |  |
| Minnis XC – Progress licence applications and other activities | Julie W | Dec | On track. |

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| **Decision** | **Date** | **Notes** |
| Completed: membership fee of £20 is applicable at any time of the year, as we approach the end of the membership year, people may prefer to wait for the April renewals | December 2024 | Simplest approach |
| Completed: Commit to 50 runners at Kent summer relays. Decide funding strategy at a later date. | December 2024 |  |